

**WAYNESVILLE CITY COUNCIL**

**MAY 17, 2018**

**5:00PM**

**Call to Order:** Mayor Hardman called the May 2018 meeting of the Waynesville City Council to order at 5:00pm.

**Roll Call:** On roll call, Mayor Hardman and seven (7) council members were present:

PRESENT: Folkert, Clark, Curtis, Brown, Liberty, Conley, France

ABSENT: Ungerecht

**Closed Session:** Mayor Hardman stated there was a need to go into closed session. A motion was made by Councilman Liberty and seconded by Councilman Conley.

YEAS: Folkert, Curtis, Brown, Liberty, Conley, France

NAYS: Clark

Motion passed at 5:02pm.

Council adjourned from closed session at 5:26pm.

**Invocation & Pledge of Allegiance:** Invocation was given by Mayor Hardman with the Pledge of Allegiance being led by Mayor Hardman as well.

**Approval of Consent Agenda:** Mayor Hardman called for a motion to approve the Consent Agenda. A motion was made by Councilman Clark and seconded by Councilman France.

YEAS: Folkert, Clark, Curtis, Brown, Liberty, Conley, France

NAYS: 0

Motion passed.

**Resignation of Councilman Donald Ungerecht** – Mayor Hardman called for a motion regarding the resignation of Councilman Ungerecht due to conflicts concerning time with his family. A motion was made by Councilman France and seconded by Councilman Brown.

YEAS: Folkert, Clark, Curtis, Brown, Liberty, Conley, France

NAYS: 0

Motion passed.

**Approve Appointment of Cecil V. Davis II to City Council** – Mayor Hardman called for a motion to approve her request to appoint Mr. Davis to the Ward II seat vacated by Donald Ungerecht. A motion was made by Councilman Clark and seconded by Councilman Liberty.

YEAS: Folkert, Ungerecht, Clark, Curtis, Brown, Liberty, Conley, France

NAYS: 0

Motion passed.

Mr. Davis was sworn in to office by City Clerk Carol Welch.

### **Special Guests – Citizens Comments – Presentations**

- a. Honoring Carol Welch – A Resolution from State Representative Steve Lynch along with a Proclamation from the City of Waynesville and a special presentation from the Waynesville/St. Robert Chamber of Commerce were presented to City Clerk Carol Welch for her years of service with the city. This honor comes before her pending retirement on May 31, 2018.
- b. National Kids to Park Day – Mayor Hardman introduced a Proclamation for National Kids to Park Day that will be occurring in conjunction with the Grand Opening of the Little Heroes Playground on May 19<sup>th</sup>, 2018.
- c. Councilman Conley presented a \$3500 donation to Mayor Hardman for the Waynesville/St. Robert Animal Shelter from the Decker family.

### **Board – Commission – Liaison Reports**

#### Park Board

- a. Report on May 10<sup>th</sup> Meeting - Park Board Chairman Sean Wilson reported that registration for baseball and softball saw great numbers this year with games scheduled to begin May 29<sup>th</sup>. Chairman Wilson stated that Youth Sports Director Andy Cochran had been appointed to a couple of key positions within the Youth Sports community and will be serving as the secretary on the OMSF Board and as the Babe Ruth and Cal Ripken District 4 Associate Commissioner. Chairman Wilson stated that tickets were still available to the Springfield Cardinals game on June 23, 2018, a fundraiser Waynesville/St. Robert Youth Sports is currently involved in. Chairman Wilson stated that the Parks Department has been busy preparing the infields for baseball season and possibly using volunteers to help clean up the area around the alleyway to Laughlin Park. Also, National Kids to Park Day and the Little Heroes Playground grand will be held on May 19<sup>th</sup> with several businesses and vendors available for the public. Chairman Wilson stated that each Park Board member reported on the park they are responsible for with very little concerns city wide. Most reports stated that the parks were very well taken care of.
- b. Appointment of Richard Dauphin – Mayor Hardman called for a motion to approve the appointment of Richard Dauphin to the Park Board. Mr. Dauphin will fill the seat formally held by Joe Krill. Motion was made by Councilman Liberty and seconded by Councilman Conley. Motion passed unanimously by show of hands.

Planning and Zoning – No meeting was held, therefore no report.

### **Standing Committee Reports**

#### Roads and Grounds

- a. Report on May 3<sup>rd</sup> Meeting – Chairman Liberty gave an update on a concern of Mr. Gaskin from the previous month. No evidence could be found that the portion of road Mr. Gaskin referred to on Ruby Road was nothing more than a private driveway. Councilman Liberty stated that Mr. Gaskin was told if he could find any evidence that stated otherwise to please contact the committee. Councilman Liberty stated that further research showed that the road leading to the Sunset water tower is actually property of the homeowner and in order for the city to maintain the road as requested, we would need an easement from the property owner. City staff are waiting for a response from the homeowner before we

proceed. Councilman Liberty stated that the city received a new ISO rating of 7 which has risen from the 5 we currently had before. Councilman Liberty stated that an ordinance regulating the construction of mailboxes and newspaper delivery boxes was discussed. The committee voted to bring the ordinance before Council.

- b. PROPOSED ORDINANCE #2315 – Establishing restrictions on construction and placement of mailboxes and newspaper delivery boxes. It was noted that copies of the proposed ordinance were made available to the have been made available for public inspection prior to the time of this City Council meeting. The committee reviewed the proposed ordinance and discussed the potential liability and safety for both homeowners and the city if any damage was caused due to street maintenance efforts to either the mailbox and/or newspaper delivery box or any city equipment. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Liberty and seconded by Councilwoman Folkert.

YEAS: Folkert, Davis, Liberty, Conley,  
NAYS: Clark, Curtis Brown, France  
Per Mayor Hardman, motion fails.

#### Utility Committee

- a. Report on May 3<sup>rd</sup> meeting. Councilman France reported that the committee discussed two ordinances. One that would establish recurring pole attachment fees and charges and the other that would authorize the City Administrator to amend the budget to place a bid on electric department equipment. Councilman France also stated the closing on the Northern Heights and High Point water systems were complete and welcome letters have been sent to those new customers. The water tanks that were approved for both the Sunset tower and the tower for Northern Heights are also on order. The committee received updates from each utility department.
- b. PROPOSED ORDINANCE #2316 – Amend Ordinance #2217 regarding Pole Attachment fees. It was noted that copies of the proposed ordinance were made available for public inspection prior to the time of this City Council meeting. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman France and seconded by Councilman Curtis.

YEAS: Folkert, Davis, Clark, Curtis, Brown, Liberty, Conley, France  
NAYS: 0  
Motion passed.

- c. PROPOSED ORDINANCE #2317 – Authorizing the City Administrator to amend the budget to purchase Electric Department Equipment. City Administrator Harrill stated that an opportunity to bid on a mid-sized bucket truck for substantially less than budgeted for in fiscal year 2019 had presented itself during this current fiscal year. It was noted that copies of the proposed ordinance were made available for public inspection prior to the time of this City Council meeting. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Conley and seconded by Councilman Clark.

YEAS: Folkert, Davis, Clark, Curtis, Brown, Liberty, Conley, France  
NAYS: 0  
Motion passed.

## Finance Committee

- a. Report on May 10<sup>th</sup> meeting. – In the absence of Councilman Curtis, Councilman Liberty gave the report. The committee reviewed and approved the bills, reviewed the monthly budget and approved the 2017 Audit. Mr. Harrill reviewed the 2017 Audit with the Mayor and City Council. He stated that it was a “clean” audit and that it was noteworthy that the City maintained its A stable rating with Standards & Poors (S&P) Finance Officer Stephanie Leuthen also thanked her staff and the Finance committee for all of their hard work regarding the audit as well. The committee also discussed the retirement of City Clerk Carol Welch and possible future committee times.
- b. PROPOSED RESOLUTION #2018-009 – Approval of the 2017 Audit. It was noted that copies of the proposed resolution were made available for public inspection prior to the time of this City Council meeting. The proposed resolution was read by title two (2) times and its adoption and passage was moved by Councilman Clark and seconded by Councilman Liberty.

YEAS: Folkert, Davis, Clark, Curtis, Brown, Liberty, Conley, France

NAYS: 0

Motion passed.

Police Committee – Mayor Hardman introduced a proclamation regarding Police Week that runs from May 13 to May 19, 2018. Councilman Conley reported on the May 3, 2018 meeting. The committee heard from Chief Cordova on training that both K9 units and officers received during the month of April and updates on several grants the department will receive regarding radios and window tint meters.

Waynesville/St. Robert Joint Airport – City Administrator Bruce Harrill reported on the April 24, 2018 meeting. The budget was reviewed along with an update on airport operations to include an increase in fuel sales. An independent fee analysis was conducted by JVIation regarding the construction of the Parallel Taxiway. A pre-bid conference was scheduled for April 25, 2018. Since the meeting, bids have been received for the project and were better than expected. Out of seven (7) bids, Bloomsdale Excavating out of Rolla was lowest bidder with \$3.5 million. The bid is currently under review with MoDOT and the FAA. We are also waiting to see if we will receive an additional \$2 million in funding through the State Appropriations Bill that will be used to fund a new terminal if the governor signs.

Economic Development & Government Affairs – Councilwoman Folkert gave the report on the May 1, 2018 meeting. Costs regarding the I-44 Industrial Park sign was discussed and may be put on hold due to restrictions from MoDOT. The Westgate Community Improvement District annual report was discussed along with upcoming events for the city.

## **Other Business**

- a. Appointment of Deputy City Clerk Michele Brown to City Clerk. Mayor Hardman called for a motion to approve the appointment of Ms. Brown to City Clerk of the City of Waynesville effective June 1, 2018 after the retirement of Carol Welch. A motion was made by Councilman Clark and seconded by Councilman Davis.

YEAS: Folkert, Davis, Clark, Curtis, Brown, Liberty, Conley, France

NAYS: 0

Motion passed.

- b. Amend Council and Committee Information – Mayor Hardman presented the council with an updated City Council roster and Committee roster due to the appointment of Councilman Davis.

### **City Administrator's Report**

City Administrator Bruce Harrill provided a written report to City Council for review. Mr. Harrill reported on the budget stating that the city has completed 33% of the 2018 fiscal year with revenue at 40% and expenses at 38%. The city's budget is doing well with our year to date net income at \$372,313. Bond payments of \$383,000 and the purchase of two (2) water systems at \$250,000 impacted our budget during the month of April. Mr. Harrill stated that himself and Finance Officer Stephanie Leuthen will review the budget in June for any mid-year adjustments that need to be made. Mr. Harrill also reported on the electrical upgrade to Feeder Lines D & E, registration numbers for Youth Sports Soccer which totaled 380 participants, departmental updates and announced the date of the Employee Appreciation Day for Council members to attend on May 25<sup>th</sup>.

### **Council Comments**

- France – Congratulations to area graduating Seniors and a reminder to be mindful of children playing during summer break and wear your seatbelts.
- Conley - Congratulations to our new appointees Councilman Davis and to Michele Brown and congratulations to Carol Welch on her retirement. Be sure to wave at our Police Officers during Police week.
- Liberty - Very thankful to all of the hard work of our city employees. You make it easier for us.
- Brown - Thank you to Carol for all of her years of service.
- Curtis - Will not be attending next council meeting due to bicycling to Cuba. We have dedicated Route 66 as a city bike route so once again be mindful of bikers of all types.
- Clark - Congratulations to Carol, welcome to Michele Brown and Cecil Davis. Be safe to all of our graduates.
- Davis - Sorry to see Carol go. Thank you for the privilege of serving the City and serving on the city's Finance committee.
- Folkert – Thank you to Carol for her years of service and congratulations to all of our area seniors.

### **Adjournment**

There being no further business to come before this session of the Waynesville City Council, the meeting was adjourned at 7:10pm by Mayor Hardman. The next scheduled session of the Waynesville City Council is June 21, 2018 at 5:30pm.

Respectfully submitted,

Michele Brown  
City Clerk