

**Finance & Human Resources Committee**  
**Open Session Minutes**  
**May 9th, 2024 | 5:00 p.m.**

**Members Present:** Chairman Amanda Koren, Councilman Trudy Dils, Councilman Ryan Bland  
**Staff Present:** John Doyle, Michele Brown, Amber Box  
**Media:** Darrell Marina, Pulaski County Daily News

Call to Order: Meeting was called to order at 5:00 p.m. by Chairman Koren.

Citizen Comments: None

Appointment of Committee Chair: Councilman Bland moved for Councilman Koren to maintain the position of Committee Chair. Motion was seconded by Councilman Dils. A vote was called.

YEAS – Koren, Dils, Bland  
NAYS – None  
Motion Passed

Approval of Consent Agenda: A motion was made by Councilman Dils to approve the consent agenda. Motion was seconded by Councilman Bland. A vote was called.

YEAS – Koren, Dils, Bland  
NAYS – None  
Motion Passed

Cash Flow – Account Status/EOY Budget Review- Committee reviewed the city's cash flow reports, bank account status, and year to date budget. The city has completed 33.3% of the 2024 Fiscal Year with expenses ending at 37% and revenues at 36%. City bank accounts have a total of \$6,415,485.21 in restricted funds, reserve funds, and usable monies.

Westgate Community Improvement District Update- Committee reviewed the CID sales tax collection summary.

Vector Truck Transaction:

The City of Dixon has offered \$60,000 for the purchase of the city's 2001 International Vector vac truck. The city has been looking to purchase new vector truck for the last several months. Committee reviewed a proposal summary of a 2015 Vector 2112-SE2 Truck from Coe Equipment Inc. as well as the Lease Purchase bid provided by Security Bank of Pulaski County. Councilman Dils moved to sell the 2001 International Vector Truck to the City of Dixon for \$60,000 and utilize those funds as a down payment to enter into a Lease Agreement with Security Bank of Pulaski County for a period of 5 years for the purchase of the 2015 Vector 2112-SE2 Truck from Coe Equipment Inc. Motion was seconded by Councilman Bland. A vote was called.

YEAS – Koren, Dils, Bland  
NAYS – None  
Motion Passed

Review & Approve Bids of City Vehicles – Committee reviewed the list of bids that were received for three vehicles.

*2007 Chevy Pickup #3318* – Councilman Dils made a motion to sell the 2007 Chevy Pickup #3318 to Dustin Jones in the amount of \$1,853.00. Motion was seconded by Councilman Bland. A vote was called.

YEAS – Koren, Dils, Bland  
NAYS – None  
Motion Passed

*2013 Ford Explorer #8348* – Councilman Dils made a motion to sell the 2013 Ford Explorer #8348 to Don Henley in the amount of \$2,598.00. Motion was seconded by Councilman Bland. A vote was called.

YEAS – Koren, Dils, Bland  
NAYS – None  
Motion Passed

*2013 Ford Explorer #0949* – Councilman Dils made a motion to sell the 2013 Ford Explorer #0949 to Ringwood Motors in the amount of \$1,580.00. Motion was seconded by Councilman Bland. A vote was called.

YEAS – Koren, Dils, Bland  
NAYS – None  
Motion Passed

#### Human Resources

*Code of Ethics* – Councilman Bland made a motion to forward an Ordinance Amending the Comprehensive Code of Ethics for Officers and Employees to City Council for final approval. Motion was seconded by Councilman Dils. A vote was called.

YEAS – Koren, Dils, Bland  
NAYS – None  
Motion Passed

*Human Resources Update:* Michele Brown stated Human Resources will be putting together a department budget and hopes to expand the department to help with the increased workload.

Other Business: Committee reviewed the Wall that Heals event information.

Mr. Doyle stated a need for closed session in accordance with RSMo 610.21 (3)(13)(11). Councilman Dils moved to go into closed session for that purpose and was seconded by Councilman Bland. A vote was called.

YEAS – Koren, Dils, Bland  
NAYS – None  
Motion Passed & committee entered closed session at 5:39 p.m.

Committee returned to open session at 7:20 p.m.

Committee adjourned at 7:20 p.m.

Next meeting will be held on June 6, 2024, at 5:00 p.m.