

**UTILITY COMMITTEE MEETING
OPEN SESSION MINUTES
August 5, 2024, 3:30 PM**

Attendance:

Board: Councilwoman Trudy Dils, Councilman Ryan Hicks

Staff: John Doyle, Tracey York, Daniel Shelden, Joe York

Visitors:

- **Call to Order** – Councilwoman Dils called the meeting to order at 3:30 pm.
- **Citizen Comments** – No Citizen Comments.
- **Approval of Minutes – July 1, 2024** – Councilwoman Dils made the motion to approve the meeting minutes and Councilman Hicks seconded.
- **Natural Gas**
 - **Approved Distribution Integrity Management Program (DIMP) Plan** – Joe York stated that the DIMP is a program that requires natural gas distribution operators to implement a plan to manage the integrity of the gas distribution pipelines in the city. The city currently has an agreement with USDI that upkeeps our required programs and manuals with the latest federal regulations.
 - **Diamond Maps – GIS of Natural Gas System** - Joe York stated that the natural gas department has started GIS of the natural gas system into Diamond Mapping.
- **Electric Feeder Extension Bids** – The City of Waynesville’s Electric Department received three bids in for the electric feeder 2 reconductor and tie line extension project. The utility committee reviewed the bids received from Sellenriek Energy LLC, Scobee Powerline Construction and Power Line Consultants, LLC. Councilman Hicks made the recommendation to go with Scobee Powerline Construction and Councilwoman Dils seconded and all approved.
- **Department Updates**
 - **Natural Gas Department** – Mr. York stated that the natural gas department installed 8 new services and finished corrosion control, when the department inspects meter and regulators which is required every three years. Employee Brent Skelly attended MPUA 2-day general maintenance class. Keeping up with daily dig rites and work orders.
 - **Electric Department** – Mr. Shelden stated that the electric department had 3 power outages, 5 streetlights, 5 trees, 9 miscellaneous, 6 new services, 1 net metering, 3 service upgrades, and 7-meter issues for the month of July. A few major highlights to include installing streetlights on Mesa, being able to get back to work on the Tie Line going up Elm Street, clearing right of way for the new feeder 2 conversion and continued brush hogging our right of ways. Spent some time assisting in the new road construction up at the Cottages and 46 more Tantalus meters installed. Our single phase reclosures saved 3 power outages. Keeping up with daily dig rites and work orders.
 - **Water/Sewer Department** – Mr. Doyle stated that the department had completed some SIP work and submitted water samples due to complaints of smell in water in the Summit Area, which the samples came back good. Continued work on LSLI with upcoming deadlines. Daily maintenance and operation of treatment plant. Keeping up with dig rites and work orders
- **Other Business**
 - **Sewer Refund** – Utility committee approved two sewer refunds due to not properly hooked up to city sewer. The location is now hooked up to city sewer.

Mr. Doyle stated there was a need for closed session in accordance with RSMo 610.021 (1) Legal (2) Contract. Councilwoman Dils .made a motion to enter closed session and Councilman Hicks seconded. The motion passed and the committee entered closed session at 4:23 pm.

The committee returned to open session at 4:46 pm.

Having no further business, the meeting adjourned by Councilwoman Dils at 4:46 pm.

Next meeting is scheduled for September 9, 2024, at 3:30 pm