

**Finance & Human Resources Committee**  
**Open Session Minutes**  
**May 13<sup>th</sup>, 2021**

**Members Present:** Councilman Cecil Davis, Councilman Ed Conley, Councilman Amanda Koren

**Staff Present:** John Doyle, Michele Brown, & Tracey York

**Guests via ZOOM:** Martin Ghafoori (Stifel), Mark Spykerman (Gilmore Bell), Aaron Espinosa & Josh Devours (Citizen's Bank)

**Media:** Pulaski County Daily News (Darrell Maurina)

Call to Order – Councilman Davis called the meeting to order at 5:00pm.

Citizen Comments – None

Election of Committee Chairman – Councilman Koren made a motion to elect Council Cecil Davis as Chairman. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Conley, Koren, Davis

NAYS – None

Motion Passed

Approval of Minutes – Councilman Davis made a motion to accept the May 13<sup>th</sup>, 2021 minutes as written. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Conley, Koren, Davis

NAYS – None

Motion Passed

Review Bills - Committee reviewed the bills. Motion was made by Councilman Koren to approve paying the bills. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Conley, Koren, Davis

NAYS – None

Motion Passed

Cash Flow – Account Status/YTD Budget Review

Committee reviewed the City's cash flow reports, bank account status, and YTD Budget. The city has completed 33.3% of the Fiscal Year with expenses tracking at 34% and revenues tracking at 39%.

Update City Bank Account Signatories

Councilman Conley made a motion to update the city bank accounts to add the new Finance Chairman, Cecil Davis, as a signatory and remove previous Chairman, Clarence Liberty and to remove prior Utility Chairman, Michael France from the utility accounts. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Conley, Koren, Davis

NAYS – None

Motion Passed

## 2021 Certificates of Participation

Mr. Ghafoori and Mr. Spykerman updated the Committee on the 2021 Certificates of Participation including the schedule of events. Councilman Conley made a motion to forward an Ordinance Authorizing the City of Waynesville, Missouri, to enter into a lease purchase transaction, the proceeds of which will be used to pay the costs of certain projects and prepay any outstanding lease obligations of the City; and authorizing the execution of certain documents and actions in connections therewith. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Conley, Koren, Davis  
NAYS – None  
Motion Passed

## Community Organization Support

Committee discussed community organization support of Sustainable Ozarks Partnership (SOP)/ Leonard Wood Institute (LWI), and Pulaski County Growth Alliance (PCGA). Mr. Doyle will draw up a plan to review at Mid-year budget time in June.

## Title I – Code Review

Councilman Davis made a motion to forward the Title I – Code to City Council for final approval. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Conley, Koren, Davis  
NAYS – None  
Motion Passed

## Other Business

- Councilman Conley made a motion to forward the final Sho-Me Power agreement to City Council for final approval. Motion was seconded by Councilman Davis. A vote was called.

YEAS – Conley, Koren, Davis  
NAYS – None  
Motion Passed

- Mr. Doyle updated committee on the COUSA reimbursement check for 2021 for the amount of \$10,000 that was received this week.
- Committee reviewed a copy of the survey that was sent to citizens with their utility bills this month and reviewed several that have already been completed and submitted back.
- The city participated in the Pulaski County Job Fair that was being held at the same time as this committee meeting. Ms. Jones, Mr. Sheldon, and Mr. Eldredge were all at the event to recruit applicants for open city positions.
- City staff will begin mid-year budget reviews over the next weeks, and budget amendments will be prepared for review at the June Finance Committee meeting.

Mr. Doyle stated a need for a closed session in accordance with RSMo 610.021 (2)(3)(11)(13). Councilman Davis moved to go into closed session for that purpose and was seconded by Councilman Conley. Vote was called.

YEAS – Conley, Koren, Davis

NAYS – None

Motion passed & committee entered into closed session at 6:08pm.

Committee returned to open session at 6:59pm

#### Speculative Building Letter of Intent

Councilman Conley made a motion to forward a letter of intent on the industrial park speculative building to City Council for final approval. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Conley, Koren, Davis

NAYS – None

Motion passed

#### MoGas Agreement – Reservation Cost

Councilman Davis made a motion to forward MOGas Pipeline, LLC Form of Service Agreement Contract #FRM-WAY-1007a dated 01/01/2022 to City Council for final approval. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Conley, Koren, Davis

NAYS – None

Motion passed

Committee adjourned at 7:00pm

Next meeting will be held on June 10<sup>th</sup>, 2021 at 5:00pm