

**WAYNESVILLE CITY COUNCIL**

**AUGUST 19<sup>TH</sup>, 2021**

**5:00PM**

**Call to Order:** Mayor Brown called the August 2021 meeting of the Waynesville City Council to order at 5:00pm.

**Roll Call:** On roll call, Mayor Brown and eight (8) council members were present:

PRESENT: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

ABSENT: None

There was a need for closed session for legal and real estate purposes. Councilman Liberty made a motion to move to closed session, seconded by Councilman Conley.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

Council moved to closed session at 5:01pm.

Council returned to open session at 5:41pm.

**Invocation & Pledge of Allegiance:** Invocation was given by Councilman Curtis with the Pledge of Allegiance being led by Mayor Brown.

**Public Hearing – Ad Valorem Tax Rate for 2021:** Mayor Brown called the Public Hearing to order at 5:43pm. With no citizen's comments the Hearing was closed at 5:44pm.

**Approval of Consent Agenda:** Mayor Brown called for a motion to approve the Consent Agenda. A motion was made by Councilman Curtis and seconded by Councilman Koren to approve the amended Consent Agenda.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

**Citizens Comments – None**

**Presentation - Business Spotlight –** Mayor Brown recognized Swenson's Auto Service as the Business Spotlight for the month. Mr. Melvin Swenson accepted the award.

**Proclamation –** Mayor Brown presented the Water and Wastewater Department with a Proclamation that designated August 15<sup>th</sup> to August 21<sup>st</sup>, 2021, as Water and Wastewater Treatment Professionals Week.

**Board – Commission – Liaison Reports**

Park Board

- a. Report on August 12<sup>th</sup>, meeting. Chairman Jeff Militti stated that a citizen had volunteered to repaint the totem pole in Roubidoux Park as it is showing signs of wear. Mr. Militti stated the Board received updates from the Pulaski County Master Gardners

and Youth Sports. Mr. Militti stated that Park Board member Bonnie Wilson presented several ideas to the Board regarding projects in the Roubidoux Park.

### Planning and Zoning

- a. Report on August 18<sup>th</sup> meeting. Councilman Davis stated that the Planning and Zoning Commission held Public Hearings regarding two (2) applications for rezoning in the Summit Subdivision. One request was from Mark Rowden Homes, LLC and the other was from Woodland Hills Construction. A request to approve a preliminary plat submitted by Mark Rowden Homes, LLC regarding the rezoned area applied for was also considered. Councilman Davis stated many residents from the Summit area attended the meeting and voiced their concerns. Councilman Davis stated that the hearings went very well.
- b. **Citizen's Comment** – Mr. Bennie Weaver of La Vista Drive addressed the Council and explained his concerns regarding the new construction being discussed for the Summit Subdivision. Mr. Weaver urged the Council to be mindful of traffic congestion as there is only one point of ingress and egress in the Summit. Mr. Weaver stated it would be beneficial to address the traffic flow problem now before construction begins.
- c. **PROPOSED ORDINANCE** – HB2021-38 – An Ordinance Requesting the Rezoning of a portion of the Summit Subdivision by Woodland Hills Construction. The Council made the determination to postpone this ordinance due to a violation of City code. City code states that a representative of the applicant must be at the hearing in order to answer any questions from the Commission or concerns from residents. No representative was at the hearing for Woodland Hills Construction. Mr. Doyle stated that staff have already sent out notice of another public hearing to be held so Woodland Hills Construction's request can be approved at September's City Council meeting.
- d. **PROPOSED ORDINANCE** – 2021-10 – A Resolution Approving a Preliminary Plat for Phase I of the Pinnacle at the Summit. The proposed resolution was read once and its adoption and passage was moved by Councilman Koren and seconded by Councilman Conely.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

### **Standing Committee Reports**

#### Utility Committee

- a. Report on August 3<sup>rd</sup>, meeting. Councilman Conley stated that the Committee discussed the results of the electric rate study that had been ordered in October of 2020 from Toth engineering. Councilman Conley stated it was a good tool to have in order to assess energy rates fairly. Councilman Conley stated that the Committee reviewed the completed report from the survey sent to customers regarding the City's overall performance. Councilman Conley stated that the Committee received updates on Utility Departments including a report from Natural Gas Supervisor Joe York. Councilman

Conley stated that a company had dug a 150 ft trench without a Digrite and uncovered the City's gas line. Councilman Farnham asked if the company was given a Stop Work Notice because of the incident and whether the Police had issued them a ticket. Mr. Doyle stated they were issued a Stop Work Order, but a citation had not been written.

#### Economic Development & Government Affairs

- a. Report on the August 3<sup>rd</sup>, meeting. Councilman Rice stated the Committee discussed and approved an ordinance to go before Council regarding the creation of a Food Truck Court in the Roubidoux Park. Councilman Rice stated the Committee received an update on Grants and was given a first draft of an Economic Development Incentive Policy for review.
- b. **PROPOSED ORDINANCE** – HB2021-36 - Establishing Procedures for Disclosure of Conflicts of Interest. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Farnham and seconded by Councilman Davis.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren  
NAYS: None  
Motion passed

#### Police & Emergency Services Committee

- a. Report on August 12<sup>th</sup>, meeting. Councilman Wilson stated the committee discussed the Broken Windows Theory and reviewed a draft ordinance regarding Code of Ethics for elected and appointed officials and employees. Councilman Wilson stated the Committee received an update on grant funding and department personnel.
- b. Report on August 16<sup>th</sup> Special Session. Councilman Wilson stated the Committee met to review a promotion policy for the Police Department. Committee approved the ordinance to go before Council.
- c. **PROPOSED ORDINANCE** – HB2021-34 – Amending the Employee Personnel Manual regarding Promotion Procedure for the Police Department. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Koren and seconded by Councilman Wilson.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren  
NAYS: None  
Motion passed

#### Roads and Grounds

- a. Report on August 5<sup>th</sup>, meeting. Councilman Farnham stated the Committee received an update on the Volkswagen Trust Grant and Committee also received an update from Street Department staff that the concerns of Mr. Miles from the preceding meeting in July has been addressed and that Mr. Miles was very thankful.

- b. **PROPOSED ORDINANCE** – HB2021-31 – Designating Certain Areas in the City’s Park System for the use of Food Trucks. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Conley and seconded by Councilman Rice.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren  
NAYS: None  
Motion passed

Finance & Human Resources Committee

- a. Report on August 2<sup>nd</sup>, meeting. Councilman Conley stated the Committee reviewed the City’s budget status and bank account reports. The Committee approved an ordinance to go back to Council creating the position of an Economic Development Coordinator. Councilman Conley stated the Committee received an update on American Rescue Plan Act funding and discussed an ordinance establishing a Code of Ethics.

- b. **PROPOSED ORDINANCE** - HB2021-35 – An Ordinance Approving the Ad Valorem Tax Rate for 2021. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Liberty and seconded by Councilman Davis.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren  
NAYS: None  
Motion passed

- c. **PROPOSED ORDINANCE** - HB2021-28 – Authorizing the Mayor to Enter into an Agreement for the Sale of Lot 7 of the Waynesville Industrial Park to Hylmen, LLC. Mr. Doyle stated that the agreement was nearly finalized. Mr. Doyle stated there were still some details that needed to be agreed upon such as insurance and the term limits of the lease purchase. Mr. Doyle stated he was asking the Council to allow the Mayor to finalized these terms. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Koren and seconded by Councilman Wilson.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren  
NAYS: None  
Motion passed

Waynesville/St. Robert Joint Airport Board

- a. No Meeting Held in July.
- b. **PROPOSED ORDINANCE** – HB2021-37 – Approving an Amendment to an Airport Aid Agreement with the City of Saint Robert and the Missouri Highway and Transportation Committee. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Liberty and seconded by Councilman Davis.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren  
NAYS: None  
Motion passed

## Other Business

- a. None

## City Administrator's Report

City Administrator John Doyle reported on the Fire Protection Services Public Hearing that occurred on August 6<sup>th</sup>. Mr. Doyle commented on the Electric Rate Study and recognized the Water and Wastewater Department for the proclamation they received and for their hard work.

## Council Comments

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| Koren -   | Time is flying. School starts on Monday so be wary of children walking to school.  |
| Conley -  | Congratulated the Water and Wastewater Department on their Proclamation and stated that the Roubidoux Park was a jewel.                        |
| Liberty - | Thanked those who attended the Fire Protection Service Hearing and tonight's Council meeting. Thanked Mr. Doyle and staff for their hard work. |
| Rice-     | Excited about the Economic Development opportunities that are coming to the City.  |
| Curtis -  | Recognized the Water and Wastewater Department for their hard work and Bonnie Wilson of the Park Board for her enthusiasm for our parks        |
| Wilson -  | Recognized the loss of Wilma Tucker who was 100 years old. Was proud of our citizens for taking pride in their community.                      |
| Farnham   | Asked everyone to remember that next month is the 20 <sup>th</sup> anniversary of 9/11.  |

**Mayor Comments** – Urged citizens to take advantage of the City's trail system in the parks and encourage people to become involved with their City government.

## Adjournment

There being no further business to come before this session of the Waynesville City Council, the meeting was adjourned at 6:49pm by Mayor Brown. The next regularly scheduled session of the Waynesville City Council is September 16<sup>th</sup>, 2021 at 5:30pm.

Respectfully submitted,

Michele Brown  
City Clerk