

City of Waynesville Missouri



PARK STAGE RENTAL AGREEMENT

I, _____, upon renting the stage facility located in Roubidoux Park, do hereby agree to the following:

1. Renting Park Stage Only:
 - a. The payment of a \$50 rental fee, and a \$25 refundable deposit (\$75 total).
 - b. Upon return of the Stage key to City Hall, the deposit will be refunded.
 - c. The stage will be left in the condition it was prior to rental.
 - d. The Stage key will be returned immediately after the expiration of the rental, or if City Hall has closed (5:00 p.m. prevailing local time), the Stage key will be returned the following business day by close.
 - e. If the Stage key is not returned by the following business day, the refundable deposit will be forfeited
2. Renting Park Stage, with P.A. System:
 - a. The payment of a \$100 rental fee, and a \$50 refundable deposit (\$150 total)
 - b. Upon return of Stage key to City Hall, and confirmation by park staff that the P.A. system has been returned, the deposit will be refunded.
 - c. **MUST call Park Supervisor no later than 7 business days prior to rental date to set times for P.A. system set up and retrieval. The renter will remain with the P.A. system until Park staff has arrived to retrieve it.**
 - d. The Stage and P.A. system will be returned in the condition it was prior to rental.
 - e. The Stage key will be returned immediately after the expiration of the rental, or, if City Hall has closed, the Stage key will be returned the following business day by 5 p.m. prevailing local time.
 - f. If the Stage key is not returned by the following business day the refundable deposit will be forfeited by the renter. _____ Initial
 - g. **The renter will be held liable for any damages caused to the P.A system during the rental period, and will be held liable for the full dollar amount of the P.A. system's damages.**

Stage and P. A. system rental fees are not refundable. If you do not use the stage or P. A. system on the day they are rented for you may reschedule

Contact Park Supervisor, Trey Haragan at 573-528-8706 for any issues or questions.
Monday – Friday 8a.m -12 p.m., 1p.m. -5 p.m.

Renter's Name (print) _____

City of Waynesville (print) _____

Renter Signature _____

City of Waynesville _____

Date: _____

Date: _____

Mayor Luge Hardman
City Administrator Bruce Harrill
City Clerk Carol Welch

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