

## **JOB ANNOUNCEMENT – POLICE CORPORAL – TRAFFIC DIVISION**

Police Corporals work both independently and cooperatively to provide pro-active police protection and crime prevention and traffic enforcement consistent with community policing objectives. Incumbents ensure the safety of the community in an orderly, efficient, and professional manner by ensuring constant patrol of the City's streets and Byways.

The Police Corporal acts in the stead of a supervisor as needed, and performs internal inquiries/investigations as directed. The Police Corporal is distinguished from the Police Officer by their focus on shift leadership and coordination, and oversight of officers during field operations and traffic enforcement.

### **CORE VALUES**

- *Integrity/Accountability:* Conducts oneself in a manner that is ethical, trustworthy and professional; demonstrates transparency with honest, responsive communication; behaves in a manner that supports the needs of Council, the citizens and co-workers; and conducts oneself in manner that supports the vision and goals of the organization taking pride in being engaged in the community.
- *Vision:* Actively seeks to discover and create ways of doing things better using resources and skills in an imaginative and innovative manner; encourages others to find solutions and contributes, regardless of responsibilities, to achieve a common goal; and listens and is receptive to different ideas and opinions while solving problems.
- *Leadership/United:* Focuses on outstanding results of the betterment of the individual, the organization and the community; consistently seeks opportunities for coordination and collaboration, working together as a team; displays an ability to adjust as needed to accomplish the common goal and offers praise when a job is done well.

### **PRIMARY RESPONSIBILITIES**

These duties are a representative sample; position assignments may vary.

- Performs all duties as described in the Police Officer job description.
- Assists in evaluating performance of police personnel by providing input to the evaluating supervisor.
- Provides informal, remedial training to assigned personnel.
- Takes corrective action of field performance issues as needed.
- Makes decisions as to correct action to be taken at roadside traffic stops and potential calls for service as an acting supervisor or as the lead officer on the shift or at the call.
- May receive and investigate complaints related to an employee's conduct.
- May be assigned as a field training officer.
- Completes assigned projects.

- Performs other related duties as assigned.

**REQUIRED KNOWLEDGE, SKILL AND ABILITY:**

- Considerable knowledge of law enforcement procedures and techniques and of the principles and techniques of traffic enforcement and safety.
- Knowledge and understanding of court procedures and rules of evidence applicable to court testimony.
- Skill in use of firearms, ability to defend self and subdue suspects as necessary.
- Ability to analyze, evaluate and organize information for the preparation of clear and objective investigative reports.
- Ability to plan and carry out assigned responsibilities following general instructions.
- Ability to communicate clearly and concisely, both orally and written.
- Ability to exercise sound judgment in carrying out responsibilities, some of which will involve sensitive cases in Federal, State, County and Municipal Court.
- Ability to respond quickly under pressure.
- Ability to establish and maintain effective working relationships with other employees, Community Officials and the general public.
- Ability to perform all physical requirements of the position; agree to maintain a Drug-free workplace.

**REQUIRED EDUCATION/EXPERIENCE:**

- High School diploma or GED
- Minimum of three (3) years law enforcement experience.

**ADDITIONAL REQUIREMENTS:**

- Must possess full-authority peace officer certification as specified by Chapter 590, RSMo. as a condition of employment.
- Must possess a valid Driver's License
- Must live within 30 minutes response time to the City of Waynesville.

Salary is commensurate with experience.

Applications are available Monday thru Friday at Waynesville City Hall, 100 Tremont Center, Waynesville, MO. or online at [www.waynesvillemo.org](http://www.waynesvillemo.org). No phone calls, please.

The City of Waynesville is an equal opportunity employer.  
Position is open until filled.