

JOB ANNOUNCEMENT – PATROLMAN

Patrolmen work both independently and cooperatively to provide pro-active police protection and crime prevention and traffic enforcement consistent with community policing objectives. Incumbents ensure the safety of the community in an orderly, efficient, and professional manner by engaging in constant patrol of the City's streets and Byways.

CORE VALUES

- *Integrity/Accountability:* Conducts oneself in a manner that is ethical, trustworthy and professional; demonstrates transparency with honest, responsive communication; behaves in a manner that supports the needs of Council, the citizens and co-workers; and conducts oneself in manner that supports the vision and goals of the organization taking pride in being engaged in the community.
- *Vision:* Actively seeks to discover ways of doing things better using resources and skills in an imaginative and innovative manner; contributes, regardless of responsibilities, to achieve a common goal; and listens and is receptive to different ideas and opinions while solving problems.
- *Leadership/United:* Focuses on the betterment of the individual, the organization and the community and encourages other to do the same; receives constructive criticism in a highly adult manner and applies suggestions by Command staff in an effort to improve their quality of work and displays an ability to adjust as needed to accomplish the common goal.

PRIMARY RESPONSIBILITIES

These duties are a representative sample; position assignments may vary.

- Protects life and property through the enforcement of ordinances, laws and regulations.
- Proactively patrols assigned areas.
- Conducts preliminary & follow-up criminal and traffic investigations.
- Prepares written reports and field notes of investigations and patrol activities.
- Arrests and processes detainees.
- Testifies in Court.
- Completes assigned projects.
- Performs other related duties as assigned.

REQUIRED KNOWLEDGE, SKILL AND ABILITY:

- Basic knowledge of law enforcement procedures and techniques and of the principles and techniques of traffic enforcement and safety.
- Knowledge and understanding of court procedures and rules of evidence applicable to court testimony.

- Skill in use of firearms, ability to defend self and subdue suspects as necessary.
- Ability to analyze, evaluate and organize information for the preparation of clear and objective investigative reports.
- Ability to plan and carry out assigned responsibilities following general instructions.
- Ability to communicate clearly and concisely, both orally and written.
- Ability to exercise sound judgment in carrying out responsibilities, some of which will involve sensitive cases in Federal, State, County and Municipal Court.
- Ability to respond quickly under pressure.
- Ability to establish and maintain effective working relationships with other employees, Community Officials and the general public.
- Ability to perform all physical requirements of the position; agree to maintain a Drug-free workplace.

REQUIRED EDUCATION/EXPERIENCE:

- High School diploma or GED

ADDITIONAL REQUIREMENTS:

- Must possess full-authority peace officer certification as specified by Chapter 590, RSMo. as a condition of employment.
- Must possess a valid Driver's License
- Must live within 30 minutes response time to the City of Waynesville.

Salary is commensurate with experience.

Applications are available Monday thru Friday at Waynesville City Hall, 100 Tremont Center, Waynesville, MO. or online at www.waynesvillemo.org. No phone calls, please.

The City of Waynesville is an equal opportunity employer.
Position is open until filled.