

UTILITY COMMITTEE MEETING MINUTES
September 7, 2021

In Attendance:

Members: Councilman Ed Conley, Councilman Rob Rice, Councilman Sean Wilson

City Staff: John Doyle, Michele Brown, Daniel Shelden, Jack Eldredge, Tracey York, Miriam Jones, Amber Box

Visitors: Darrell Maurina, Keith Pritchard, Representatives from Toth Engineering (Craig Woycheese & Lalita Handwerker)

1. **Call to Order and Citizen Comments** – Councilman Conley called the meeting to order at 3:30 pm.
2. **Approval of Minutes – Aug 3, 2021** – Mr. Doyle presented the committee with minutes from the August 3rd utility committee for approval. Councilman Rice made the motion to approve the minutes and Councilman Wilson seconded. All were in favor.
3. **Toth Engineering**
 - a. **Rate Study-Electric/Gas/Water/Wastewater**
 - b. **Electric Rate Ordinance Recommendation for September City Council**

Representatives from TOTH Engineering presented the utility committee with a Cost of Service Study and Rate Analysis for the City of Waynesville's Electric Department. Craig Woycheese from TOTH discussed in detail the study with the utility committee and this review revealed the current availability charges for electric services is not sufficient to cover installation and maintenance costs incurred by the City and that the following proposed rate increase is necessary to allow the City to continue to provide such utility services.

**Summary of Existing and
Proposed Electric Rates**

Existing Rates			Proposed Rates		
Residential Service Rates			Residential Service Rates		
Availability Charge	@	\$15.00 /MO	Availability Charge	@	\$18.50 /MO
All kWh	@	\$0.1065 /kWh	All kWh	@	\$0.1065 /kWh
Small Commercial Service Rates			Small Commercial Service Rates		
Availability Charge	@	\$30.00 /MO	Availability Charge	@	\$32.00 /MO
All kWh	@	\$0.1065 /kWh	All kWh	@	\$0.1065 /kWh
Large Commercial Service Rates			Large Commercial Service Rates		
Availability Charge	@	\$35.00 /MO	Availability Charge	@	\$50.00 /MO
All kW	@	\$10.00 /kW	All kW	@	\$10.80 /kW
All kWh	@	\$0.0930 /kWh	All kWh	@	\$0.0930 /kWh
Lighting Service Rates			Lighting Service Rates		
150 Watt LED	@	\$10.00 /MO	150 Watt LED	@	\$10.50 /MO

Mr. Doyle presented to the committee a proposed *Ordinance Amending Municipal Code Regarding Availability Charges for Electric Services Provided by the City of Waynesville*. Councilman Wilson made the motion to approve the proposed new rates and move forward to City Council for approval effective with the October 2021 billing cycle. Councilman Rice seconded and all were in favor.

4. Code of Ethics

Mr. Doyle presented the committee with proposed *Ordinance Establishing a Comprehensive Code of Ethics for Officers and Employees* and after review from the committee, Councilman Wilson is recommending on *Item I – Gifts – Gratuities - Favors* to reference the RSMo in the sentence. Councilman Rice made the motion to approve the ordinance with the change to Item I and move forward to City Council for approval. Councilman Wilson seconded and all were in favor.

5. VW Grant

Mr. Doyle presented the committee with a copy of the *Volkswagen Trust Medium and Heavy Duty Truck Program Application* submitted by the City showing six trucks that have qualified for this grant and currently waiting for approval or denial.

6. Other Business

a. Preliminary Budget Meetings for September

Mr. Doyle stated preliminary budget meeting have begun and we currently are working through each department.

b. Equipment Repair/Purchase

i. Repair Electric Truck

ii. Purchase Mini Excavator – Water/Wastewater/Electric/Gas

Mr. Doyle informed the committee of the need for repairs to electric truck and purchase of mini excavator for use by all departments. Both of these are budgeted items and bids will be submitted before approval.

Closed Session: Councilman Conley stated there was a need to go into closed session, in accordance with RSMo Sections 610.021 (2). A motion was made by Councilman Rice to go into closed session at 4:54 pm and a second by Councilman Wilson. Motion carried. At 5:02 pm the committee came out of closed session.

Having no further business, the meeting adjourned by Chairman Conley at 5:02pm.

Next meeting is scheduled for October 5, 2021 at 3:30 pm