

UTILITY COMMITTEE MEETING MINUTES

August 3, 2021

In Attendance:

Members: Councilman Ed Conley, Councilman Rob Ricè, Councilman Sean Wilson

City Staff: John Doyle, Michele Brown, Daniel Shelden, Jack Eldredge, Joe York, Tracey York, Miriam Jones, Amber Box

Visitors: Darrell Maurina, Randy Brown

1. **Call to Order and Citizen Comments** – Councilman Conley called the meeting to order at 3:30 pm. Councilman Wilson was asked to speak on behalf of a customer inquiring about a meter that needs replaced and about the cost for that meter, since they was told it would cost. Mr. Doyle stated that the meter is the property of the City and we maintain that meter to the main, but that some situations would require a person or contractor to pay for the repairs of a meter if it were found to a tampering issue or treatment of such meter. Mr. Doyle will check into the situation and Councilman Wilson will inform the customer.
2. **Approval of Minutes – July 6, 2021** – Mr. Doyle presented the committee with minutes from the July 6th utility committee for approval. Councilman Rice made the motion to approve the minutes and Councilman Wilson seconded. All were in favor.
3. **Electric Rate Study**
Mr. Doyle presented the utility committee with a Cost of Service Study and Rate Analysis for the City of Waynesville’s Electric Department to include recommendations of proposed rates, summaries of existing and proposed electric rates, and residential and commercial billing comparisons.

Summary of Existing and
Proposed Electric Rates

Existing Rates			Proposed Rates		
Residential Service Rates			Residential Service Rates		
Availability Charge	@	\$15.00 /MO	Availability Charge	@	\$18.50 /MO
All kWh	@	\$0.1065 /kWh	All kWh	@	\$0.1114 /kWh
Small Commercial Service Rates			Small Commercial Service Rates		
Availability Charge	@	\$30.00 /MO	Availability Charge	@	\$32.00 /MO
All kWh	@	\$0.1065 /kWh	All kWh	@	\$0.1114 /kWh
Large Commercial Service Rates			Large Commercial Service Rates		
Availability Charge	@	\$35.00 /MO	Availability Charge	@	\$50.00 /MO
All kW	@	\$10.00 /kW	All kW	@	\$10.80 /kW
All kWh	@	\$0.0930 /kWh	All kWh	@	\$0.0939 /kWh
Lighting Service Rates			Lighting Service Rates		
100 Watt	@	\$10.00 /MO	100 Watt	@	\$10.50 /MO
150 Watt LED	@	\$10.00 /MO	150 Watt LED	@	\$10.50 /MO
250 Watt	@	\$10.00 /MO	250 Watt	@	\$10.50 /MO
500 Watt	@	\$10.00 /MO	500 Watt	@	\$10.50 /MO

Mr. Doyle stated that this is a tool that can be utilized for many years by the City, Council and Utility Committee. Mr. Doyle would recommend to the committee raising the availability charge in all four categories to include demand charge and wait around 6 months on the raising the kWh charge and evaluate our system first. The utility committee will continue to review the study and at the next meeting TOTH will be present to discuss the study in more detail along with a draft ordinance.

4. **City of Waynesville Services Study**

Mr. Doyle presented the committee with the results from the Services Study that were mailed to each customer with their monthly statement a few months back so that we may obtain the opinions of our customers we serve to include our Utilities, Street/Roadway, Police, Parks/Recreation, Administration and Animal Shelter. A lot of valuable information was received back. Mr. Doyle would like for the committee to review the survey results and to let him know ways to implement the data and address the issues and concerns of our citizens.

5. Department Updates

Electric Dept – Mr. Shelden stated that his department has 5 power outages, 3 street lights, 1 tree, 10 miscellaneous, 1 new services, 1 net metering, 1 service upgrade and 4 fixed yards for the month of July. A few major highlights included: Worked on a new capacitor rack which was bad from the factory. Changed out 8 red tagged poles and the remaining 5 change outs come as a complete rebuild of as new line. Got the new street light pole and lights in for down by the bridge, which was taken out by a car crash back in February. Replaced another pole, which was not red tagged, but the top started to split – the pole was located along Hist 66 W. Removed 7 big dead trees in the park, assisted by the Street Department who hauled them to the stump dump. Moved an existing service at 508 Hist 66 W from the back, set a new meter base pedestal in front to accommodate the business going in there. Able to get 4 yards fixed. Spent one day going around and cutting vines, which were growing up the poles, in order for them to die and the department will go back at a later date and remove them. Single phase reclosures saved 4 power outages this past month.

Gas Dept – Mr. York stated that his department had to rebury a natural gas line that was unearthed by construction work in the Industrial Park and was completed with the assistance from the street and building departments. The department also did some work behind City Hall, monthly work orders, dig rites and keeping up with general maintenance.

Water/Sewer Dept – Mr. Eldredge stated that his department had 10 water, replaced 1 meter, 3 services lines repaired, replaced 2 setters and 4 yards repaired. A few highlights included: Finished smoke testing – final data submitted to Benton & Associates and awaiting report. Repaired water leak at Spash Pad in the park with more work to be completed in the fall. Flynn Drilling replaced a wire in Well 3 – with no charge. DNR Inspection completed at High Point – awaiting report – to be reviewed at the next month's meeting.

6. Other Business

- a. *Open Public Forum – Fire Protection Services – Aug 6, 2021 @ 5:30 pm* - Mr. Doyle stated that this a open public forum for the community to come and discuss any concerns with your Councilman, so that the City can come back and discuss some of these concerns.
- b. *Proposed Code of Ethics* – Mr. Doyle presented the committee with an ordinance that establishes a comprehensive code of ethics for officers and employees and Mr. Doyle was advised from the City Attorney to bring forth to all committees for review and discussion to come back the October meeting for approval.

Closed Session: Councilman Conley stated there was a need to go into closed session, in accordance with RSMo Sections 610.021 (1)(2). A motion was made by Councilman Rice to go into closed session at 4:41 pm and a second by Councilman Wilson. Motion carried. At 5:02 pm the committee came out of closed session.

Having no further business, the meeting adjourned by Chairman Conley at 5:02pm.

Next meeting is scheduled for September 7, 2021 at 3:30 pm