

**UTILITY COMMITTEE MEETING**  
**OPEN SESSION MINUTES**  
**May 1, 2023, 3:30 PM**

**In Attendance:**

**Members:** Councilman Ed Conley, Councilman Rob Rice, Mayor Wilson

**City Staff:** John Doyle, Tracey York, Miriam Jones, Daniel Shelden, Joe York

**Visitors:** Randy Brown

1. **Call to Order** – Councilman Conley called the meeting to order at 3:30 pm. **Citizen Comments** – Randy Brown had concerns about limbs in power lines. Mr. Shelden stated that it would appear to be a secondary line, which we do not trim secondary lines.
2. **Approval of Minutes – April 3, 2023** – Mr. Doyle presented the committee with minutes from the April 3<sup>rd</sup> utility committee for approval. Councilman Rice made the motion to approve the minutes and Councilman Conley seconded. All were in favor.
3. **Selection of Committee Chair** – Councilman Rice nominated Councilman Conley for Chairman of the utility committee, and all were in favor.
4. **2024 Rate Increase Notification Letter to PSCD#1** – Mr. Doyle presented to the committee a letter in accordance with our joint agreement, informing the Pulaski County Sewer District of the upcoming rate increase. Councilman Conley made the motion to send letter by certified mail and Councilman Rice seconded. All were in favor.
5. **Subdivision Improvement Program** – Mr. Doyle stated the Subdivision Improvement Program was temporarily suspended to ensure completion of the subdivisions that are currently active while still providing quality service. Councilman Rice made a motion to reopen the SIP for future residential development possibilities and Councilman Conley seconded. All were in favor.
6. **Dollar General Utilities** – Mr. Doyle stated that the Dollar General utilities have been confirmed for location and the building is scheduled to be delivered on May 12<sup>th</sup>.
7. **Perimeter Health Electric Service Upgrade** – Mr. Shelden presented pictures showing electrical concerns with an aged service at Perimeter Health that needs a service upgrade due to safety issues. Councilman Rice made a motion for a cost share price to replace the outdated service with a pad mounted transformer. Councilman Conley seconded, and all were in favor.
8. **Cell Tower Zoning Ordinance** – Mr. Doyle presented the committee with the cell tower zoning ordinance that is awaiting approval from legal.
9. **Department Updates**
  - Natural Gas Department** – Mr. York stated that his department has been working on installing main gas lines and continues with the annual walking of the gas line to check for leaks. Keeping up with daily work orders and dig rites.

**Electric Department** – Mr. Shelden stated that the electric department had 3 power outages, 2 streetlights, 4 trees, 7 miscellaneous, 3 new services, 1 service upgrade, and 2 fixed yards for the month of April. Major highlights for April include continued work on Rowden’s phase 2. Worked on Mesa and La Vista. Worked at the new Dollar General. Changed out a red tagged pole on Bell Ave and stalled a new service off the pole. Our single phase reclosures saved 5 power outages.

**5. Other Business**

Mr. Doyle stated there was a need for closed session in accordance with RSMo 610.21 (1). Councilman Rice made a motion to enter into closed session and Councilman Conley seconded. The motion passed and the committee entered into closed session at 4:14 pm.

The committee returned to open session at 4:56 pm.

Having no further business, the meeting adjourned by Chairman Conley at 4:56 pm.

*Next meeting is scheduled for June 5<sup>th</sup>, 2023, at 3:30 pm*