

Finance & Human Resources Committee
Open Session Minutes
March 7, 2024 | 5:00 p.m.

Members Present: Councilman Trudy Dils, Councilman Bob Hyatt

Members Absent: Councilman Amanda Koren, Councilman Cecil Davis

Staff Present: John Doyle, Michele Brown, Amber Box

Guests: Steve Lynch

Call to Order: Meeting was called to order at 5:00 p.m. by Councilman Dils who will stand in as Chairman. Councilman Hyatt will stand in for the absent Councilman. Quorum was established.

Citizen Comments: None

Establish the Use of Consent Agenda in Finance & Human Resources Committee: All matters listed under Consent Agenda are considered routine by the Finance & Human Resources Committee and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. This month's agenda is amended to include the following items as the Consent Agenda:

1. Approval of the Agenda
2. Approval of the Minutes | February 1, 2024
3. Approval of Bills

Approval of Consent Agenda: A motion was made by Councilman Hyatt to approve the consent agenda. Motion was seconded by Councilman Dils. A vote was called.

YEAS – Dils, Hyatt

NAYS – None

Motion Passed

Cash Flow – Account Status/EOY Budget Review- Committee reviewed the city's cash flow reports, bank account status, and year to date budget. The city has completed 16.6% of the 2024 Fiscal Year with expenses ending at 16% and revenues at 20%. City bank accounts have a total of \$6,832,589.68 in restricted funds, reserve funds, and usable monies.

Westgate Community Improvement District Update- Committee reviewed the CID sales tax collection summary. Committee members asked for a list of the businesses located within the CID.

City Events Discussion – Doug Potts and John Doyle discussed the difference between a city-sanctioned event (funded by the city) and a even held within the city (in-kind support is provided by city staff in the parks, fire and police force).

Staff Training: Michele Brown discussed the upcoming management coaching that will be provided to all supervisors within the city during the week of March 11 – 15, 2024.

Other Business:

Committee reviewed the list of upcoming events.

Mr. Doyle stated a need for closed session in accordance with RSMo 610.21 (1)(3). Councilman Hyatt moved to go into closed session for that purpose and was seconded by Councilman Dils. A vote was called.

YEAS – Dils, Hyatt

NAYS – None

Motion Passed & committee entered closed session at 5:52 p.m.

Committee returned to open session at 6:54 p.m.

Committee adjourned at 6:54 p.m.

Next meeting will be held on April 4, 2024, at 5:00 p.m.