

WAYNESVILLE-ST ROBERT JOINT AIRPORT
BOARD MEETING
June 22, 2021
3:00pm

Attendance:

Board: Chairman Lauritson, Randy Becht, John Doyle, Anita Ivey, Clarence Liberty, Bill Taylor, John Moore

Staff: Miriam Jones, Mike Guy, Jerry Brown

Guests: Erin Younkin, Robert Crain, Ryan Lorton, Dave Hadel, Carola Prewitt, Matt Chaifetz, Allen Moll, Don Payne, Pat Daniel, Dave Robinson, Dorsey Newcomb

1. **Call to Order:** Chairman Lauritson called the meeting to order at 3:00pm
2. **Approval of Minutes:** Clarence Liberty made a motion to approve the meeting minutes from May 25, 2021. Motion was seconded by Randy Becht. The motion passed.
3. **Comments by Guests:** No comments
4. **Reports by Staff**
 - a. **Administration:**
 - i. **Budget:** Mr. Doyle provided the board with the budget. The budget reflects 40% revenue and 50% expenses. Mr. Doyle made a motion to approve the budget. Clarence Liberty seconded. Budget approved.
 - b. **Airport Operations Manager:** Mike Guy stated that June has been the best month in a while for fuel sales. He also stated that the hot water heater at the airport was fixed and they have been busy cleaning trucks and mowing grass.
5. **New Business:**
 - i. **Contour Airline Update-** May enplanements reached 695 and deplanements reached 411.
 - ii. **Automatic Shutdown Fueling System-** FAA is requiring the installation of an automatic shutdown system that stops the tank loading operation when the fuel servicing vehicle is full. Must be installed no later than December 2, 2022.
 - iii. **Non-primary Entitlement Funds-** \$454,951 of 2019 funds that have to be spent by September 2022. \$157,894 of 2020 funds and \$157,894 of 2021 funds to be spent by 2023.
 - iv. **SOP Marketing Report-** Erin Younkin stated that SOP moved resources to the Google ads campaign and did not place a social media ad during this time period. For the next quarter, SOP will continue placing resources into the Google campaign and then reevaluate how to proceed moving forward.

Next meeting: Tuesday, July 27, 2021 at 3pm at Waynesville City Hall.

With no further business, Chairman George Lauritson adjourned the meeting at 3:30pm.