

**WAYNESVILLE CITY COUNCIL MEETING  
AUGUST 20, 2015 – 6:30 P.M.  
MINUTES**

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**WAYNESVILLE CITY COUNCIL  
SPECIAL MEETING  
AUGUST 25, 2015 – 5:30 P.M.  
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**August 20, 2015**  
**MINUTES**

CALL TO ORDER: Mayor Hardman called the August meeting of the Waynesville City Council to order at 6:30 p.m.

INVOCATION: Councilman Mike Curtis gave the invocation and Mayor Hardman led the Pledge of Allegiance.

ROLL CALL: On roll call, Mayor Hardman and 8 Council members were present:

PRESENT: 8 – McKelvey, Curtis, Clark, Mann, Conley, Brown, Roach, France  
ABSENT: None

APPROVAL OF CONSENT AGENDA: Mayor Hardman asked for a motion to accept Consent Agenda, as amended. A motion was made by Councilman Brown and seconded by Councilman France.

YEAS - McKelvey, Curtis, Clark, Mann, Conley, Brown, Roach, France  
NAYS – 0  
Motion Passed

SPECIAL GUESTS- CITIZENS COMMENTS- PRESENTATIONS:

None.

BOARD/COMMISSION/LIAISON REPORTS:

PARK BOARD: In the absence of Park Board President Jessie DeGraftenreed, an update was given on the August 13<sup>th</sup> meeting by Mike Curtis. Mr. Curtis had reported that after the flooding repairs have been made in the RV Park. The new Shower house trailer is now set up and functional. The Park Stage dedication that was cancelled has been rescheduled for September 11- Patriot Day.

PLANNING & ZONING: No meeting in August. Chairman Clark did request the City develop a Capital Improvement Plan. Mr. Harrill stated that Mr. Makoa Brooks, City Planner interim is working on the Capital Improvement Plan.

STANDING COMMITTEE REPORTS:

ROADS & GROUNDS: Councilman Roach reported that the Committee had met on August 6, 2015. They had discussed the FEMA Grant on Dyer Street, along with various storm drainage issues. Committee talked about funding for these issues. City Administrator Harrill suggested we look at presenting a Storm Water Tax Proposal before the voters; he is not advocating for a new tax but it would be a solution if the residents felt it is a strong priority. Committee will continue discussions on this proposal. Committee also submitted a request for the meeting time of this Committee to be moved to 4:00 p.m. instead of the 4:30 p.m. Each Committee has the authority to set their own times, and should review the best time for most of the public.

UTILITY COMMITTEE: Councilman France reported on the August 4<sup>th</sup> 2015 meeting. During this meeting the committee discussed considering an ordinance on Landlord Liability for unpaid Utility Bills. There were several property managers and owners present to discuss different methods of reducing losses to the City by unpaid utility bills. This option will be reviewed and more information gathered before anything is decided on this option. Mr. France said that the Committee has reviewed our current deposit amounts and feel that at the current rate to be inadequate. The deposit at this time is less than one month usage. This discussion will continue and attendees will be informed of an additional “working” meeting. Mr. Harrill had updated the Committee on the interconnection of feeder line 5 to feeder line 4. Water department will be using new sampling techniques with a specified sampling point. Department heads each gave updates on for the month.

UTILITY SPECIAL MEETING: Councilman France reported on the August 12<sup>th</sup>, 2015 meeting. This meeting was well attended by property managers and owners. Proposed deposits were reviewed and discussed as they were to be presented to Council for approval. After discussion all were in agreement to increase deposits first as a means to reducing the City’s loss of unpaid utility bills. Everyone shares the concern of being competitive and the city has agreed we would still be accepting some loss, but did not want excessive rates. The customer would also have an opportunity to reduce the amount of the deposit if they produced a letter of credit, or other accepted documentation when applying for service. Discussion on Landlord Liability for unpaid utility bills was also discussed. This is only in discussion and there are no immediate plans for implementation.

PROPOSED ORDINANCE #2167 Amending Requirements for Utility Deposits and Amending Refund of Utility Deposits; Restoration of Service; Payment arrangements; same day service; letter of Credit/History; fixing an effective date was introduced to the Council in writing. It was noted that copies of the proposed ordinance have been made available for public inspection prior to the time of this meeting of the City Council. A motion was made by Councilman France and seconded by Councilman Conley.

YEAS - McKelvey, Curtis, Mann, Conley, Brown, Roach, France  
NAYS – Clark  
Motion Passed

FINANCE & HUMAN RESOURCES COMMITTEE: Councilman Mann reported on the August 20 meeting. Committee reviewed current bills and approved for payment. Committee will be taking Ordinance #2169 Fixing the Ad Valorem Property Tax Rates for the City of Waynesville for the year 2015 on all Taxable Property within the City at a Special Meeting to be held on August 25, 2015 at 5:30. Committee reviewed proposed 2016 budget schedule. Staff meetings will begin in September with the proposed draft being submitted to the Committee for review in Oct. If there are not any changes it will be sent to the Council for approval in the November 2015. If needed we can reschedule adoption for the December meeting.

POLICE COMMITTEE: Councilman Conley reported on the August 6<sup>th</sup>, 2015 meeting. The department has received a MoDot grant in the amount of \$3,075 for a body cam and reimbursement to conduct check points. They are also seeking LLEBG grant funds. This program provided up to \$10,000 for basic law enforcement equipment. Councilman Conley

explained that the Committee has been discussing a request to bow hunt within the City. After all changes were approved; PROPOSED ORDINANCE #2168 Approving Bow Hunting in the City of Waynesville was introduced to the Council in writing. It was noted that copies of the proposed ordinance have been made available for public inspection to the time of this meeting of the City Council. A motion was made by Councilman Brown and seconded by Councilman Curtis.

YEAS – 8- McKelvey, Curtis, Clark, Mann, Conley, Brown, Roach, France  
NAYS – 0 None  
Motion Passed

JOINT AIRPORT COMMITTEE: No Meeting was held.

ECONOMIC DEVELOPMENT AND GOVERNMENT AFFAIRS: Councilman McKelvey reported that the Committee had met on August 4, 2015. The City and Pulaski County Growth Alliance is working together and have selected Ireland & Associates to fulfill the position of Architect on the Speculative Building portion of the Industrial Park. They have worked on several of the Cities projects. It was announced that Burger King is coming to Waynesville.

OTHER BUSINESS: Committee Meeting Times. Mayor Hardman discussed how we want all of our Committee meetings to be user friendly. We try to look at numerous options when setting the times. City Administrator reported that it is up to each Committee to set the meeting times for that Committee. At no time do we want to limit input from our residents and Citizens. We also accept written correspondence; e-mail or and telephone calls to the staff. A variety of ways are provided for citizen input. All Councilmen are available for comments.

CITY ADMINISTRATOR REPORT: City Administrator reported that he had provided a written report for the Council. The report showed the City has completed the 7<sup>th</sup> month of our 2015 fiscal year with revenue at 54% and 55% of yearly budget projections. As of August 17, 2015 the City had fund balances of over \$3.99 million in restricted and reserve accounts, and over \$194,865 in unrestricted available funds. The new RV bathroom and Shower house has been delivered and is functional. Right of Way acquisition is taking longer than anticipated for the Historic 66 West Widening and Traffic Circle. The plan now is to move the bid letting from November 2015 to April 2016.

#### COUNCIL COMMENTS:

FRANCE - School has started watch for kids, and our thoughts are with Carol it is never easy- Cherishes comments at any time from residents- please before 9:00 pm.

ROACH - Thinking of Carol, watch for kids going back to school.

BROWN - Chamber of Commerce Day - Beautiful

CONLEY - Be Safe, watch for any traffic problems our PD Dept does a good job.

MANN - Thoughts and Prayers with Carol –Kids are back in school be safe.

CLARK - Condolences to Carol, A thank you to public works and to Bruce for the good drainage job on Ballew. Working together we can do good things.

CURTIS - After trip to Africa, very proud to be an American- A real eye opener

McKELVEY - School is in session Safety remember our ABC's - Always Be Careful!

Mayor Hardman -

CLOSED SESSION: There being a need for Closed Session, Mayor Hardman asked for a motion. A motion was made by Councilman France to go into Closed Session for the discussion of Real Estate (RSMo 610.021 (2); Personnel (RSMo 610.0210(3) (13) and Legal Issues 9(RSMo 610.0210(1) and was seconded by Councilman Mann.

YEAS – 8- McKelvey, Curtis, Clark, Mann, Conley, Brown, Roach, France  
NAYS – 0 None  
Motion Passed at 8:04

Council returned to Regular session at 9:10. Upon returning Proposed Resolution on a Revised Letter of Intent for a Solar Energy Project was presented. Councilman Conley made a motion to accept said Resolution and was seconded by Councilman France.

YEAS – 8- McKelvey, Curtis, Clark, Mann, Conley, Brown, Roach, France  
NAYS – 0 None

Proposed Ordinance #2170 approving form of License Agreement between the City of Waynesville and Lake Area Education Broadcasting Foundation was introduced to the Council in writing. It was noted that copies of the proposed ordinance have been made available for public inspection to the time of this meeting of the City Council. A motion was made by Councilman Clark and seconded by Councilman Curtis.

YEAS – 8- McKelvey, Curtis, Clark, Mann, Conley, Brown, Roach, France  
NAYS – 0 None  
Motion Passed

ADJOURNMENT: There being no further business to come before this session of the Waynesville City Council, Mayor Hardman adjourned the meeting at 9:15 p.m.

Respectfully submitted,

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Stephanie Leuthen  
Deputy City Clerk

**SPECIAL MEETING  
WAYNESVILLE CITY COUNCIL  
AUGUST 25, 2015 – 5:30 P.M.**

**PUBLIC HEARING: Setting Ad Valorem Property Tax Rates for the City of Waynesville for the Year 2015 on all Taxable Property.**

**Mayor Hardman called the Public Hearing to order at 5:30 p.m. The purpose of this meeting is to receive comments from citizens of Waynesville concerning the ad valorem property tax rates to be established for the current taxable year. This hearing also complies with the provisions of Section 67.11 RSMo. Finance Officer Stephanie Leuthen reported that our assessed valuation for both real estate and personal property have**

stayed the same as 2014. Following the formula set by the State, a rate of \$0.5596 per \$100 assessed valuation is fixed for general revenue fund.

There was no one in attendance that wished to speak. The Public Hearing was closed at 5:35 p.m.

#### Open City Council Meeting

**CALL TO ORDER:** Mayor Hardman called the Special Meeting of the Waynesville City Council to order at 5:35 p.m.

**INVOCATION & PLEDGE OF ALLEGIANCE:** Invocation was given by Councilman Mike Curtis and Mayor Hardman led everyone in the Pledge of Allegiance.

**ROLL CALL:** On roll call, Mayor Hardman and six (6) council members were present:

**PRESENT:** (6) Curtis, Clark, Mann, Conley, Brown, Roach  
**ABSENT:** (2) McKelvey, France

**APPROVAL OF AGENDA:** Mayor Hardman asked for a motion to approve the Agenda. A motion was made by Councilman Brown and seconded by Councilman Conley.

**YEAS:** 6 – Curtis, Clark, Mann, Conley, Brown, Roach  
**NAYS:** 0

**PROPOSED ORDINANCE #2169** Fixing the Ad Valorem Property Tax Rates For The City of Waynesville For the Year 2015 On All Taxable Property Within Said City was introduced to the Council in writing. It was noted that copies of the proposed ordinance have been made available for public inspection prior to the time of this meeting of the City Council. The proposed ordinance was read by title two times and its adoption and passage was moved by Councilman Curtis and seconded by Councilman Clark.

**YEAS:** 6 – Curtis, Clark, Mann, Conley, Brown, Roach  
**NAYS:** 0

**ADJOURNMENT:** There being no further business to come before this session of the Waynesville City Council, the meeting was adjourned by Mayor Hardman at 5:45 p.m.

Respectfully submitted,

Carol Welch  
City Clerk