

UTILITY COMMITTEE MEETING

OPEN SESSION MINUTES

April 3, 2023, 3:30 PM

In Attendance:

Members: Councilman Ed Conley, Councilman Rob Rice

City Staff: John Doyle, Michele Brown, Tracey York, Daniel Shelden, Joe York, Donnie Beal, Jen Worth

Visitors: Darrell Maurina

1. **Call to Order** – Councilman Conley called the meeting to order at 3:30 pm. **Citizen Comments** – No citizen comments.
2. **Approval of Minutes – March 7, 2023** – Mr. Doyle presented the committee with minutes from the March 7th utility committee for approval. Councilman Rice made the motion to approve the minutes and Councilman Conley seconded. All were in favor.
3. **Rate Increases Per Cost of Service Study with TOTH Engineering**

a. Sewer Rate Increase

b. Water Rate Increase

Sewer Rate Increase – Effective January 1, 2024

Service Availability Charge @ \$21.00/month

Usage @ \$3.68/1,000 gallons

NID-Sewer - \$40.69 – Service Availability Charge

Non-Metered Well - \$40.69 – Service Availability Charge

Out of City Limits - \$55.02 – Service Availability Charge

Pulaski County Sewer District #1: \$3.24/1,000 gallons. A public hearing will be held prior to discuss a proposed sewer rate increase within the city.

Water Rate Increase – Effective June 1, 2023

Service Availability Charge - \$11.75 – Inside City Limits

Water Rate - \$.31 per hundred gallons used

Irrigation Metered Service Availability Charge - \$7.70

Service Availability Charge - \$14.35 – Outside City Limits

Water Rate - \$.36 per hundred gallons used

Commercial Availability Fees

a. 5/8" & 3/4" meter \$11.75

b. 1" meter \$12.30

c. 2" meter \$25.63

d. 3" meter \$51.25

e. 4" meter \$76.88

f. 6" meter \$128.13

Councilman Rice made the motion to take to City Council for approval and Councilman Conley seconded. All were in favor.

4. Department Updates

Natural Gas Department – Mr. York stated that his department installed 4 new services and continues with the annual walking of the gas line to check for leaks. The Public Service Commission stated that the O & M Manual is outdated and needs re-written to bring it up to date with the latest federal regulations. USDI has been outsourced to update the manual to be available electronically. Keeping up with daily work orders and dig rites.

Water/Sewer Department- Mr. Beal stated that the water and sewer department had 4 sewer backups – jetted and cleared. Repaired 2 main lines, installed several crossings, 6 sewer backups and 3 yards repaired. Maintenance and cleaning at the treatment plant. Flynn Drilling performed yearly inspections on wells and well houses. Daily dig rites and routine maintenance on vehicles.

Electric Department – Mr. Sheldon stated that the electric department had 2 power outages, 2 streetlights, 2 trees, 6 miscellaneous, 2 new services, 3-meter tests, and 3 service upgrades for the month of March. Major highlights for March include finished work in the RV Park. Continued work on Rowden’s phase 2. Extended primary lines coming from Majestic. Set 19-meter pedestals, 7 electric road crossings and set 8 transformer pads. Extended the three-phase primary conduit down to Switchback. Our single phase reclosures saved 4 power outages.

5. Other Business

Mr. Doyle stated there was a need for closed session in accordance with RSMo 610.21 (1)(2). Councilman Rice made a motion to enter into closed session and Councilman Conley seconded. The motion passed and the committee entered into closed session at 4:10 pm.

The committee returned to open session at 4:54 pm.

A motion was made by Councilman Conley to approve agreement between the City of Waynesville and Benton & Associates for Professional Engineering and Technical Services. Councilman Rice seconded, and all were in favor.

Having no further business, the meeting adjourned by Chairman Conley at 4:55 pm.

Next meeting is scheduled for May 1, 2023, at 3:30 pm