

WAYNESVILLE-ST ROBERT JOINT AIRPORT
BOARD MEETING
MINUTES
September 27, 2022
3:00pm

Attendance:

Board: Chairman George Lauritson, Vice-Chairman John Doyle, Anita Ivey, Clarence Liberty, Randy Becht, John Moore, Doug Spitalny

Staff: Miriam Jones, Mike Guy, Doug Potts

Guests: Kristia Parker, Erin Younkin, Bob Crain, Dave Robinson, Dorsey Newcomb, Carola Prewett, Allen Moll, Ron Williams, Renea Lazzarini, Ralph Parker, Walter Mattil

Media: Darrell Maurina

1. **Call to Order:** Vice Chairman John Doyle called the meeting to order at 3:00pm
2. **Approval of Minutes:** Clarence Liberty made a motion to approve the meeting minutes from August 23, 2022. Motion was seconded by Randy Becht. The motion passed.
3. **Comments by Guests-** No comments
4. **Reports by Staff**
 - a. **Administration:**
 - i. **Budget-** The budget was provided to the Board which reflects 75% of the year. Revenue is tracking at 87% and expenses tracking at 79%. Clarence Liberty made a motion to approve the budget. Anita Ivey seconded the motion. Motion passes.
 - ii. **Preliminary Budget 2023-** Vice Chairman Doyle provided the preliminary budget for 2023. Final budget will be reviewed at October's meeting.
 - iii. **Hangar Rental Fees-** Vice Chairman Doyle would like the board to review and evaluate the current hangar rental fee which is \$135. Surrounding areas charge \$150 and up. Doug Spitalny stated that he pays \$158 to rent a hangar in Illinois and the hangar here is much nicer. Randy Becht would like to see immediate areas costs and bring back for discussion.
 - b. **Airport Operations Manager-** Mike Guy stated fuel sales are going down and will most likely continue to decrease since Contour does not fuel with the airport.
5. **New Business:**
 - i. **Contour Airlines-** Service to begin October 18.
 - ii. **Burns & McDonnell Engineering Update**
 - a. **NEPA Re-Evaluation and Environmental Baseline Survey-** Bob Crain stated that we are moving forward with the NEPA Re-evaluation and EBS and they will be on site in October to complete this part of the project.
 - b. **Terminal Area Master Plan-** Follow up meeting tbd
 - iii. **Grant Funding Update-** The \$3M of BIL Airport Terminal Project grant funding was rescinded this year and have to reapply. Rescinded because the project is not shovel ready.
 - iv. **SOP Marketing Report-** Erin Younkin stated that google ads have been verified and she has updated the google ad to reflect new airline. New rack card design was presented to board for approval. Clarence Liberty made a motion to approve the new rack card. Doug Spitalny seconded the motion. Rack cards approved.

With no further business, Vice Chairman John Doyle adjourned the meeting at 3:33pm. Next meeting: Tuesday, October 25, 2022 at 3pm at Saint Robert City Hall.