

Finance & Human Resources Committee
Open Session Minutes
August 3rd, 2023

Members Present: Chairwoman Amanda Koren, Councilman Cecil Davis, Councilwoman Trudy Dils

Staff Present: John Doyle, Michele Brown, Miriam Jones

Guests: Mayor Sean Wilson, Councilman Bob Hyatt, Jerry Brown

Media: Darrell Maurina

Call to Order: Meeting was called to order 5:00 p.m. Quorum was established.

Citizen Comments: Jerry Brown inquired about the Radio Communication Specialist check in the amount of \$20,872.09. John Doyle stated it is for the equipment needed to outfit dispatch; must pay prior to. This covers all dispatch services.

Establish the Use of Consent Agenda in Finance & Human Resources Committee: All matters listed under Consent Agenda are considered routine by the Finance & Human Resources Committee and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. This month's agenda is amended to include the following items as the Consent Agenda:

1. Approval of the Agenda
2. Approval of the Minutes | July 6th, 2023
3. Approval of Bills

Approval of Consent Agenda: A motion was made by Councilwoman Dils to approve the consent agenda. Motion was seconded by Chairwoman Koren. A vote was called.

YEAS – Koren, Davis, Dils

NAYS – None

Motion Passed

Cash Flow – Account Status/EOY Budget Review- Committee reviewed the city's cash flow reports, bank account status, and year to date budget. The city has completed 58% of the 2023 Fiscal Year with expenses ending at 64% and revenues at 63%. City bank accounts have a total of \$5,977,034.53 in restricted funds, reserve funds, and usable monies.

Westgate Community Improvement District Update- Committee reviewed the CID sales tax collection summary. Mr. Doyle stated that McDonalds is expected to shut down at some point for renovations; plans were reviewed; haven't received an update since then.

ARPA Projects: Monthly Update – Mr. Doyle discussed upcoming projects to include new gate and software to allow users to have a temporary code to gain access to the leaf and limb dump.

Mid-Year Budget Adjustments – Mr. Doyle stated there were questions on the Ad Valorem rate; As soon as those questions are answered we will present to Council.

Lot 7 Block 2 of Old Farm Estates- Sale of Lot – Mr. Doyle stated the Roads and Grounds committee was approached by an individual that was interested in purchasing city owned lot that was adjoining to her property. City advertised property for sealed bids. Only one was received in the amount of \$4,500. Roads and Grounds committee voted to approve bid and accept. Now bringing to Finance for approval to send to City Council. Lot is a single family

undeveloped ½ acre lot at end of subdivision. Councilman Davis made a motion to send bid to City Council for approval. Motion was seconded by Councilwoman Dils. A vote was called.

YEAS – Koren, Davis, Dils
NAYS – None
Motion Passed

Updated Employee Personnel Manual – Employee Personnel Manual was handed out to all employees with signature pages stating they had received manual. All signature pages have been turned in.

Other Business:

Mr. Doyle stated a need for closed session in accordance with RSMo 610.21 (1)(3)(13). Councilwoman Dils moved to go into closed session for that purpose and was seconded by Councilman Davis. A vote was called.

YEAS – Koren, Davis, Dils
NAYS – None
Motion Passed & committee entered closed session at 5:10 p.m.

Committee returned to open session at 5:37 p.m.
Committee adjourned at 5:37 p.m.

Next meeting will be held on September 7, 2023, at 5:00pm