

Finance & Human Resources Committee
Open Session Minutes
November 10th, 2022

Members Present: Councilman Ed Conley, Chairman Cecil Davis, Councilman Amanda Koren

Staff Present: Amber Box, Michele Brown, Tracey York

Media: Darrell Maurina, Pulaski County Daily News

Guests: Citizens Bank of the Midwest: Josh Devours, Laura Schoephorster, Sandy Nicholson;
Security Bank: Mike Dunbar, Carl Boone

Call to Order: Meeting was called to order 5:00 p.m. Quorum was established.

Citizen Comments: None

Ms. Brown stated a need for closed session in accordance with RSMo 610.21 (3)(12)(13). Councilman Conley moved to go into closed session for that purpose and was seconded by Councilman Koren. A vote was called.

YEAS – Davis, Conley, Koren

NAYS – None

Motion Passed & committee entered closed session at 5:03 p.m.

Committee returned to open session at 5:33 p.m.

Approval of Minutes: A motion was made by Councilman Conley to accept the October 2022 minutes as written. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Davis, Conley, Koren

NAYS – None

Motion Passed

Review Bills: Committee reviewed the bills. Motion was made by Councilman Koren to approve paying the bills. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Davis, Conley, Koren

NAYS – None

Motion Passed

Cash Flow – Account Status/EOY Budget Review- Committee reviewed the city's cash flow reports, bank account status, and year to date budget. The city has completed 83.3% of the 2022 Fiscal Year with expenses ending at 85% and revenues at 84%. City bank accounts have a total of \$5,563,394.92 in restricted funds, reserve funds, and usable monies.

Review of Final FY 2023 Budget – Mrs. Box presented a copy of the final draft of the FY2023 budget and reviewed it with the committee. Motion was made by Councilman Koren to forward the proposed FY2023 budget to City Council for final approval. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Davis, Conley, Koren

NAYS – None

Motion Passed

Presentation of Banking Bids – Committee reviewed the bids received for banking services. Representatives from Security Bank and Citizens Bank of the Midwest answered questions. The bids were identical in availability of services, fee structure and other requests and only differed on the interest rate proposal. The rate structure that Citizen’s Bank of the Midwest proposed was 50% of the current 13 week United States Treasury bill rate, adjusting weekly with a maximum rate to be paid of 3.00% APY. The rate structure that Security Bank proposed was 1% below the DGS3 rate and adjusted quarterly. At no time the rate would be below 2.00%APY. Motion was made by Councilman Conley to forward the Security Bank bid to City Council for final approval. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Davis, Conley, Koren
NAYS – None
Motion Passed

ARPA Projects: Monthly Update – Mrs. Box stated that a meeting was held with several senior staff members where the ARPA projects were prioritized, and duties were assigned. The first project to be completed is the RV park expansion project. Daniel Shelden has been assigned as the project lead and has laid out the 14 new lots. Once the lots are in, the campers adjacent to the Roubidoux will be relocated to the new lots and a team of field staff will be utilized to clear out the dead trees causing the hazards. This was prioritized due to a letter from MIRMA directing the city to address the hazardous trees after an inspection of our RV park. Once the trees are cleared, there will be an additional 14 lots to fill. Bea Carney, the RV park administrator, currently has a waiting list for long-term lots and anticipates easily filling the lots.

Review Final FY 2023 Salary Schedule & Personnel Manning Chart- Ms. Brown reviewed the draft FY23 salary schedule which will be used for new hires and promotions only. The 2023 schedule was raised approximately 2% and addresses the new minimum wage requirements. She also presented the FY23 personnel manning chart which allows for more promotional opportunities for several positions within the city. Motion was made by Councilman Conley to forward the proposed FY 2023 Salary Schedule & Personnel Manning Chart to City Council for final approval. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Davis, Conley, Koren
NAYS – None
Motion Passed

Amendment 3: Recreational Marijuana – Ms. Brown stated that will the recent election, recreational marijuana will become legal in Missouri. She presented guidance from Lauber Municipal Law for the committee to review. She also provided a copy of Bill #2310 “An Ordinance to Establish Restrictions Regarding Smoking and the Consumption of Alcohol on City Property Within the City of Waynesville, MO” for the committee to review. This ordinance will need to be revised to include recreation marijuana. Chairman Davis stated he wants to look at recreational marijuana and develop restrictions similar to those regarding alcohol consumption. Ms. Brown will work on revisions and bring a draft ordinance to the next meeting.

Other Business:

Censure of Mayor Update – None

Proposed Cancellation of December 8th, 2022 Committee Meeting – Ms. Brown stated that the December committee meetings have historically been cancelled. Committee agreed to attend a special meeting if a necessary action comes forward prior to the regularly scheduled January 2023 meeting. Motion was made by Councilman Conley to cancel the December 8th, 2022

Finance & Human Resource Committee meeting. Motion was seconded by Councilman Koren.
A vote was called.

YEAS – Davis, Conley, Koren
NAYS – None
Motion Passed

Committee adjourned a 6:18 p.m.

Next meeting will be held on January 12th, 2023 at 5:00pm