

**AN ORDINANCE AMENDING THE EMPLOYEE PERSONNEL MANUAL TO ADD
EMPLOYEE HOLIDAYS;
FIXING AN EFFECTIVE DATE**

WHEREAS, the Mayor and Finance and Human Resources Committee have proposed certain changes to the Personnel Manual of the City of Waynesville; and

WHEREAS, the City Council, after careful review, have determined that these changes are appropriate for the overall moral of City staff.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WAYNESVILLE, MISSOURI, AS FOLLOWS:

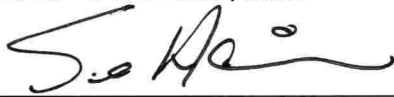
Section 1. That Section 8 (Holidays) of the City of Waynesville’s Employee Personnel Manual shall be amended as follows:

- The first day of January (New Year’s Day)
 - Martin Luther King Jr. Day
 - President’s Day
 - The last Monday of May (Memorial Day)
 - Juneteenth
 - The fourth day of July (Independence Day)
 - The first Monday of September (Labor Day)
 - Columbus Day
 - The eleventh day of November (Veteran’s Day)
 - Thanksgiving Day
 - The Friday following Thanksgiving Day
 - The twenty-fourth day of December (Christmas Eve)
 - The twenty-fifth day of December (Christmas)
- Employee Appreciation Day (Good Friday) - 10:00am to 5:00pm
 1. Employees must report to work and participate in the employee luncheon.
 2. Once the luncheon is complete, employees must sign out at City Hall in order to receive compensation for the remainder of the day.
 3. Employees who are not scheduled to work or do not report to work will not be compensated.

Section 2. Except to the extent amended by this ordinance, the provisions of Section 8 of the City’s Employee Personnel Manual shall remain in full force and effect and the definitions and other provisions contained in Section 8 - Leave, shall be applicable to this ordinance.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS 15th DAY OF JUNE, 2023.

By: 
Sean A. Wilson, Mayor

ATTEST:

Michele Brown, City Clerk

