

UTILITY COMMITTEE MEETING MINUTES

July 6, 2021

In Attendance:

Members: Councilman Ed Conley, Councilman Rob Rice, Mayor Brown

City Staff: John Doyle, Michele Brown, Daniel Shelden, Jack Eldredge, Tracey York, Miriam Jones, Amber Box

Visitors: Darrell Maurina

1. **Call to Order and Citizen Comments** – Councilman Conley called the meeting to order at 3:30 pm.
2. **Approval of Minutes – June 1, 2021** – Mr. Doyle presented the committee with minutes from the June 1st utility committee for approval. Councilman Rice made the motion to approve the minutes and Councilman Conley seconded. All were in favor.
3. **Electric Rate Study – July 14, 2021**
Mr. Doyle informed the committee that there is a scheduled meeting July 14th with TOTH Engineering on the electric rate study and will forward that information to this committee at the August meeting for review. Each study to include electric, water, sewer and natural gas will be reviewed in detail to make recommendations and openly discuss what each study is telling us individually and what to do with that information. Mr. Doyle and Mr. Shelden expressed many thanks and appreciated the extra work to get the information to TOTH by City employees Amber Box and Tracey York.
4. **Sho-Me Agreement Bill**
Mr. Doyle stated that the Sho-Me Agreement has been finalized and presented the committee with two invoices from Sho-Me Power, which will now come separate from the monthly MPAU invoice. A yearly invoice will come due around June 1st for the Annual Facilities Use Charge - \$ 150,000 and another monthly invoice per the operating agreement for the monitoring fee of \$5,125 – which could have a true up charge at the end of every year based on direct labor costs. Mr. Doyle also stated that the new MPAU invoice for the month of June would not have the local transmission charges on it that had been on previous invoices.
5. **CMOM – (Capacity, Management, Operations and Maintenance)**
Mr. Doyle stated that our sewer department has been doing an intensive study of the sewer system and smoke testing notices have posted and a portion of CMOM is to smoke test our existing main lines. Each section of the sanitary sewer will be examined for sources of storm-water entry into the system. During the examination, a dense grayish/white smoke will be blown through the sanitary sewers from a manhole. Smoke will then appear from any roof drains, catch basins or house vent stacks connected to the system. In addition, the smoke may appear from cracks in the pavement above the sewer, from lawns, or around homes which have foundation drains connected to the sewer. The appearance of smoke from house vents stacks is normal, and does not indicate a defect in the plumbing. This allows us to follow the path of the leak to the ground surface, quickly revealing the source of the problem.
6. **Risk & Resiliency Assessment**
Mr. Doyle stated that the City of Waynesville has updated its Risk & Resiliency Assessment and Emergency Response Plan Book which is also a requirement of the Environmental Protection Agency. A lot of time has been spent on updating and making the manual current, with up to date information and organization to make sure it is correct. There remains some assessment work that needs to be done by Mr. Eldredge for the manual to be completed.
7. **Department Updates**
Electric Dept – Mr. Shelden stated that his department has 8 power outages, 2 street lights, 4 trees, 2 miscellaneous, 1 new services, 1 net metering and 3 service upgrades for the month of June. A few major highlights included: Worked on clearing some right of ways – trees at Bank of Crocker, trees behind Dollar General, trees on Anderson St. Changed out a major red tagged pole at Bank of Crocker – Multi Day Project – Turned an overhead 3 pot bank into an underground pad mount service – Assistance from the water department in uncovering the secondary lines going into the bank with the vac truck. Two other red tagged poles were changed out this month. Fixed 4 yards, installed a new street light pole at the corner of Kennedy Marie and Jared St. Installed a new transformer, pole and meter base for a new service on Hillside Road and installed a new pole at the entrance of Tagge Trailer Court.
Water/Sewer Dept – Mr. Eldredge stated that his department had 17 water, replaced 2 meters, 3 services lines repaired, and 2 yards repaired. A few highlights included: Working on CMOM for the last three weeks, cut grass at the treatment plant, well houses and lift stations and there is a scheduled DNR inspection for the High Point System on Thursday.

8. Other Business

Solar Farm – Mr. Doyle stated that the solar farm had a lightning strike and was temporarily offline for about 3 days but has since been repaired by the City. Mr. Sheldon stated that we had a spare reclosure to install while the one that was hit is replaced and that MC Power got hit by lightning from the same storm. The actual meter that meters the electric from the solar farm back to the City was hit by lightning and is in the process of being replaced.

Closed Session: Councilman Conley stated there was a need to go into closed session, in accordance with RSMo Sections 610.021 (2). A motion was made by Councilman Rice to go into closed session at 4:02 pm and a second by Councilman Conley. Motion carried. At 4:21 pm the committee came out of closed session.

Having no further business, the meeting adjourned by Chairman Conley at 4:21pm.

Next meeting is scheduled for August 3, 2021 at 3:30 pm