

WAYNESVILLE-ST ROBERT JOINT AIRPORT
BOARD MEETING
May 25, 2021
3:00pm

Attendance:

Board: Chairman Lauritson, Randy Becht, John Doyle, Doug Spitalny- zoom, Anita Ivey, Clarence Liberty, Bill Taylor

Staff: Miriam Jones, Mike Guy, Mitch McDonald

Guests: Erin Younkin- zoom, Robert Crain, Ryan Lorton, Carola Prewitt, Allen Moll, Darlene Battle, Renea Lazzarini, Darrell Maurino-zoom

1. **Call to Order:** Chairman Lauritson called the meeting to order at 3:00pm
2. **Approval of Minutes:** Randy Becht made a motion to approve the meeting minutes from April 27, 2021. Motion was seconded by Clarence Liberty. The motion passed.
3. **Comments by Guests:** No comments
4. **Reports by Staff**
 - a. **Administration:**
 - i. **Budget:** Mr. Doyle provided the board with the budget. The budget reflects 42% of the year so far and expenses tracking at 39.5% Clarence Liberty made a motion to approve the budget. Randy Becht seconded. Budget approved.
 - b. **Airport Operations Manager:** Mike Guy stated that fuel sales have been down this month. The into plane agreement was approved and is a three-year fuel contract with the DOD. The Fire Department did an inspection of the Airport and Hangars. Residents renting the hangars do not have fire extinguishers. Mike Guy will send out letter informing them that there needs to be one in each hangar. The hot water heater at the airport is leaking and will need to be replaced. Mr. Guy is still trying to make contact and find out about what needs to be done with the cracks and lines on the ramp, no response has been received.
5. **New Business:**
 - i. **Contour Airline Update-** April enplanements reached 689 and deplanements reached 281.
 - ii. **\$1.24M State Appropriation funds-** Dorsey Newcomb spoke about the 1.24M State Appropriation Funds that the Cities may receive. The funding is intended to fund a portion of the planning and construction of a new terminal facility at the Waynesville-St. Robert Regional Airport.
 - iii. **EAS Proposals-** Chairman Lauritson discussed the current Essential Air Service bids that the Cities received. Cape Air which will fly into St Louis and SkyWest that will fly into Chicago. We also received a bid from AirChoiceOne however they had to pull their bid due to not receiving DOD traffic authority in time. Contour's AEAS contract expires in September. The board will be going into closed session to discuss the contracts.
 - iv. **SOP Marketing Report-** Erin Younkin stated that the paid marketing is currently split between google, Instagram, and Facebook. Mrs. Younkin recommends using google as the main source to advertise the airport as it seems to attract more of an audience.
6. **Closed Session: The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 for: (11) Specifications (12) Contracts**

Randy Becht made a motion to go into closed session. Clarence Liberty seconded the motion. Board entered closed session at 3:26pm.

Board returned to open session at 3:57pm.

John Doyle made a motion to recommend SkyWest as the EAS carrier for the Waynesville-St. Robert Regional Airport. Chairman Lauritson seconded the motion. All in favor and motion passed.

Next meeting: Tuesday, June 22, 2021 at 3pm at St Robert City Hall.

With no further business, Chairman George Lauritson adjourned the meeting at 3:58pm.