

WAYNESVILLE-ST ROBERT JOINT AIRPORT  
BOARD MEETING  
MINUTES  
August 22, 2023  
3:00 p.m.

**Attendance:**

**Board:** Chairman George Lauritson, Anita Ivey, John Moore, Bill Taylor, Douglas Spitalny

**Staff:** Miriam Jones, Mike Guy

**Guests:** Allen Moll, Dave Robinson, Ryan Lorton, Bob Crain, Carola Prewett, Robert Osbourne, Dorsey Newcomb, Mark Parker, Erin Younkin, Mayor Sean Wilson, Cyndee Irvine, Pat Daniels

**Media:** Darrell Maurina

1. **Call to Order:** Chairman Lauritson called the meeting to order at 3:00 p.m.
2. **Approval of Minutes:** Anita Ivey made a motion to approve the meeting minutes from July 25, 2023. The motion was seconded by Doug Spitalny. The motion passed.
3. **Comments by Guests-** No Comments.
4. **Appointment of Board Members and Officers-** George Lauritson, Anita Ivey, and John Moore are the board members appointed by Saint Robert. Doug Spitalny made a motion to approve the appointments for Saint Robert. John Moore seconded the motion. Motion passed. John Doyle, Bill Taylor, Randy Becht, and Miriam Jones are members appointed by Waynesville. Doug Spitalny is the appointed board member at large. Anita Ivey made a motion to approve the appointment of board members for Waynesville and the member at large. Doug Spitalny seconded the motion. Motion passed.
5. **Reports by Staff**
  - a. **Administration:**
    - i. **Budget-** The budget was provided to the Board. The budget is tracking revenues at 38% and expenses at 30%. Doug Spitalny made a motion to approve the budget. John Moore seconded the motion. Motion passed.
    - b. **Airport Operations Manager-** Fuel sales spreadsheet provided to the Board.
6. **New Business:**
  - i. **Contour Airlines Update-** Carola Prewett stated everything is going well with all flights.
  - ii. **Burns & McDonnell Engineering Update**
    - a. **Design Charrette Update-** Bob Crain provided an update on the Design Charrette. He stated it was a very productive two days. Received a lot of good feedback and contact information. Geotech coming onsite tomorrow and will follow up with the topographic survey.
    - b. **Airport Terminal Project-** Follow-up meeting to be held September 14, 2023, at 1:00 p.m. at Waynesville City Hall.
  - iii. **SOP Marketing Report-** Marketing Report provided to the board. Google Ads numbers are up. Top three search terms are airport flights, airport ticket booking and flights today.

With no further business, Chairman Lauritson adjourned the meeting at 3:18 p.m. Next meeting: Tuesday, September 26, 2023, at 3 p.m. at Saint Robert City Hall.